



International Association of Traffic and Safety Sciences
AGENDA FOR
the 7th INTERNATIONAL ALUMNI MEETING (IAM)
Melia Hotel, Hanoi, Vietnam
21 – 24 June 2013

Greetings from Vietnam!

We hope you are doing well. We, IATSS Forum Vietnam Alumni Association, are happy to announce the upcoming 7th International Alumni Meeting.

Background

Thanks to the cooperation of the IATSS forum alumni as well as many other committed individuals, the IATSS Forum has been in operation for almost 28 years. This year the IATSS Forum welcomes its 50th batch. Its values and social contributions are widely acknowledged by ASEAN countries and related people.

The coming 7th IAM is to be organized after the Suzuka Declaration 2012 was signed in the International Advisory Committee Meeting in November 2012 at Suzuka, which sets a new path for renovation and growth of the IATSS Forum as a whole.

How the IATSS Alumni Association can keep abreast with this change and maintain itself as a solid bridge connecting ASEAN-Japan are the main issues of discussion in the 7th IAM Hanoi.

Theme: Renovation for the New Height

IATSS Forum has fostered more than 850 alumni from nine of the ASEAN countries. We all are proud that IATSS Forum alumni are playing important roles in their respective home countries and active in their fields. With the launch of Suzuka Declaration 2012, the IATSS Forum is on the threshold of reforming its training program of relevance to this day and age. As a core component of the IATSS Forum, IATSS Alumni Association is also in demand for renewing alumni operations with a view to taking higher responsibility for the consolidation of the IATSS Forum and making more influences in our home societies.

Topics for group discussion

- (1) How to make IATSS Program beneficial to ASEAN young people;
- (2) What alumni can do to make the IATSS Forum reach wider young professionals in home countries;
- (3) How IATSS experiences (during and after IATSS participation) affect our life and work.



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Meeting structure/Schedule

- Day 1 (Friday, 21 June): Arrival
- Day 2 (Saturday, 22): Main events
- Day 3 (Sunday, 23): Hanoi City tour
- Day 4 (Monday, 24): Departure

Date and Venue

Date: June 21-24, 2013

Venue: Melia Hotel (<http://www.meliahanoi.com/en/index.html>), Hanoi, Vietnam

Participation

All IATSS Forum alumni members from ASEAN countries and Japan are welcome and cordially invited to the event.

IATSS Forum supposes to cover the travel and participation costs (including round-trip economy airfare, hotel accommodation, meals, airport transfer, tour, and travel insurance) for a Country Alumni Delegation of 3 members maximum. This Delegation should include the President of the Country Alumni Association and 2 other alumni nominated by Country IATSS Alumni Association.

For other self-sponsored participants, we, IATSS Forum Vietnam Alumni Association will assist as requested in the Registration Form.

We would like to offer 2 fee options for self-sponsored participants:

- **Option 1: USD300** (including accommodation fees for 3 nights for a share twin room at meeting hotel of 5* class, meals for June 22-23, airport transfer, local insurance and tour fee).
- **Option 2: USD200** (including accommodation fees for 3 nights for a single room at a nearby hotel of 2* class, meals for June 22-23, airport transfer, local insurance and tour fee).

Note:

- ★ Please arrange a flight from your country to Hanoi in group, if possible.
- ★ Participation fees in USD will be collected on the 1st day of arrival.

For registration, please send the REGISTRATION FORM to email: **both** iatssvietnam@gmail.com, and [your country alumni contact address](#) (written in the *Registration Form*)

or fill out the online form:

<https://docs.google.com/spreadsheet/viewform?fromEmail=true&formkey=dDNjZWcyWE04UDRfOW9XWFImalhGQWc6MQ> and [notice your attendance to your country alumni contact address](#) (written in the *Registration Form*)

Registration due: **April 1, 2013**



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Report of Country Alumni Delegation

Each Country Alumni Delegation is expected to write and present a Country alumni report. The report should focus on (1) assessment of current performance of the Country Alumni Association, (2) solutions for dealing with existing challenges faced by Country Alumni Association, (3) recommendations to make IATSS Program abreast of new dynamics in alumni home country. Any other ideas/comments/suggestions for improving IATSS Forum and Alumni associations are encouraged. Inclusion of photos, charts and other visual materials in the report is strongly advisable.

The report should be typed in Microsoft Word, using Times New Roman letter with font size of 12 and double space. In addition, the presentation should be prepared in Microsoft Powerpoint.

The report and presentation files should be sent together by email to the Organizer via: iatssvietnam@gmail.com.

Deadline for report submission: **April 30, 2013**.

The report will be bound by the Organizer and distributed to Country alumni delegations during event check-in.

IATSS Alumni Survey

In celebration of the 50th batch this year an Advisory Committee Meeting to welcome the chairpersons and members from the IATSS Forum and each country's committee were convened last year in Suzuka. Taking this memorable opportunity into account, the alumni decided to conduct an impact assessment survey to grasp the impacts of IATSS Forum 27 years of activity.

Questionnaires are to be designed to invite feedbacks from all participants of the IATSS Forum with a view to improving the relevance, quality, and effectiveness of future IATSS Forum programs. The questionnaires will be sent separately from this Invitation Letter in late February 2013. Feedbacks are due on **April 30th, 2013**.

Organizing Committee key members:

- Mr. Do Minh HOAI, President of IATSS Alumni Vietnam, hoavtep@yahoo.com
- Ms. Pham Viet HA, Member, tungphong@hotmail.com

Secretariat members:

- Ms. Hoang Thu PHUONG, iatssvietnam@gmail.com, tel: +84 982266206
- Mr. Vo Quang TOAN, toanvq18@yahoo.com, tel: +84 978295457

Best regards,

Do Minh Hoai
President,
IATSS Forum Alumni Association of Vietnam
Hanoi, VIETNAM



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PROGRAM OF THE 7TH INTERNATIONAL ALUMNI MEETING (TENTATIVE) Melia Hotel, Hanoi, Vietnam 21 – 24 June 2013

Date/Time	Activities	Remarks
Day 1: Fri 21 June	ARRIVAL	
19h00-20h30	Welcome Dinner and Orientation	
20h30-21h30	Head Delegates' Meeting	
Day 2: Sat 22 June	MEETING DAY	
08h00-09h00	Registration	
09h00-10h20	OPENING CEREMONY	Formal/National Dress Code
09h00-09h05	- Vietnamese National Anthem	
09h05-09h10	- Introduction remarks by Mr. Do Minh Hoai, President of IATSS Forum Alumni of Vietnam	
09h10-09h20	- Welcome remarks by IATSS Forum Country Committee of Vietnam	
09h20-09h30	- Opening remarks by IATSS Forum Japan Steering Committee	
09h30-09h40	- Congratulatory remarks by Embassy of Japan	
09h40-10h15	- Self-introduction of Country delegations & photo	
10h15-10h20	- Photo session with all participants	
10h20-10h30	Tea break	
10h30-12h00	PLENARY SESSION	
10h30-11h00	- Introduction of new IATSS Program's directions by Chairperson of Steering Committee and, Dr.(Prof.) Tsutomu Mizota(member of Program Committee, Former UN/UNICEF Rep, for Japan & Asia Pacific Countries)	
11h00-11h15		
11h15-12h00	- Presentation on impact assessment survey of the program - Discussions	
12h00-13h30	Lunch break	Hotel
13h30-14h45	CONCURRENT GROUP DISCUSSION	
	- <u>Group 1</u> : How to make IATSS Program beneficial to ASEAN young people	3 groups, including a member of Country delegation for each
	- <u>Group 2</u> : What alumni can do to make IATSS Forum reach wider young professionals in home countries	
	- <u>Group 3</u> : How IATSS experiences (during and after	



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Date/Time	Activities	Remarks
	IATSS participation) affect our life and work	
14h45-15h00	Tea break	
15h00-16h00 15h00-15h45 15h45-16h00 16h00-16h30	PLENARY SESSION - Group presentation of discussion results - Keynote speech: “Taking into consideration of Soichiro Honda and Takeo Fujisawa, how can we look back to the establishment of the IATSS Forum and reconsider its purposes(tentative)” by Prof. Tsutomu Mizota - Discussion on Hanoi Alumni Declaration 2013	15 minutes at max for each group
16h30-18h30 16h30-17h00 17h00-17h15 17h15-17h25 17h55-18h30	CLOSING CEREMONY - Wrap-up speech and launch of <i>Hanoi Alumni Declaration 2013</i> - Speech by IATSS Steering committee - Speech by all delegations rep. - Certificate awarding	Delegation heads sign it off
18h30-22h00	GALA DINNER	In hotel.
Day 3: Sun 23 June	HANOI CITY TOUR	
8h30	Leave the hotel	
8h45-9h30	Visit Temple of Literature	
8h45- 9h30	Visit Tran Quoc Pagoda	
10h00-12h00	Visit Museum of Ethnology	
12h00-13h30	Lunch (Buffet)	
13h30	Depart to Hanoi Old Quarter	
14h00-15h00	Visit the old quarter by electric cars	
15h00-16h30	Free shopping with Vietnamese alumni	
17h00-18h00	Water puppet show	
18h00	Depart back to the hotel	
19h00-22h00	FAREWELL DINNER	Outside hotel
Day 4: Mon 24 June	DEPARTURE DVD/photos/materials ready for pick-up at Hotel Reception	

IATSS FORUM
The 7th INTERNATIONAL ALUMNI MEETING
Hanoi, VIETNAM, June 21–24, 2013

REGISTRATION FORM

1. **Full name:** (**Batch:**)
 2. **Gender:** Male Female
 3. **Nationality:**
 4. **Job title:**
 5. **Office name:**
 6. **Office address:**
 7. **Office sector:** Government Private NGO Others
 8. **Current Duties/ Responsibilities:**
.....
.....
 9. **Residence address:**
 10. **Contacts:**
Office tel:..... ; Office email:.....
Home tel:..... ; Private email:
Mobile phone number:
 11. **Passport number:**
Passport type: Diplomatic Official Public
Date of issue (dd/mm/yyyy):/...../..... **Expiry date (dd/mm/yyyy):**/...../.....
 12. **Participation status:**
 Country representative
 Regular participant (self-sponsored)
- As a Regular participant,
I want to book: Option package 1 Option package 2 None
(specified in the Invitation Letter)

13. Special requests:

Smoking room Vegetarian Halal meet

Others, pls. specify:

14. Do you have any allergies (to food, medicine, chemical, animal, etc.)?

Yes- Please specify.....

No

15. Clothes size XXL XL L M S

(height: m, weight: kg)

16. Flight Details (if available by Registration due date)

Arrival in Hanoi

Arrival Date :

Flight no./Time :

Departure from Hanoi

Departure Date :

Flight no./Time :

17. Any other request:

Date:

Signature :

Registration due: **April 01, 2013**

Submission methods:

- Email a scanned copy to **both** iatssvietnam@gmail.com, **and** [your country alumni contact address\(below\)](#)
- or
- Register online at <https://docs.google.com/spreadsheet/embeddedform?formkey=dDNjZWcyWE04UDRfOW9XWFImalhGQWc6MQ> **and** [notice your attendance to your country alumni contact address\(below\)](#)

Thank you for your time and we look forward to seeing you in Hanoi!



CONTACT ADDRESS

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